

Community Advisory Committee (CAC)

Meeting 4/2018

Wednesday 8th August 2018

6:00 – 8:00 pm

Conference Room 1

Monash Rural Health

Latrobe Regional Hospital campus and via teleconference and videoconference

Meeting Notes

1. Welcome and Apologies

Chair:

Ms Carolyne Boothman

Community members:

Mr Geoff Duffell, Ms Vicki Hamilton OAM, Mr Ron Ipsen, Mr Shane Wilson and Ms Marg Harty.

Organisational representatives:

Ms Ellen-Jane Browne, Cr Kellie O’Callaghan, Ms Ruth Churchill, Ms Chelsea Caple, Mr John Guy OAM, Ms Sharon Houlihan, Associate Professor Kate Moore

Ex Officio:

Professor Judi Walker (Principal Co-Investigator (Gippsland) – videoconference)

Hazelwood Health Study Personnel:

Dr Matthew Carroll (Psychological Impacts Stream Lead), Dr Jill Blackman (Senior Project Manager – videoconference) and Ms Melissa Peppin (Administrative Officer)

Apologies:

Professor Charles Guest, Mr Ron Ipsen, Ms Tracie Lund and Professor Michael Abramson.

2. Declaration of Potential Conflicts of Interest

No new member conflicts of interest were noted.

3. Confirmation of draft minutes from meeting held 11 July 2018

The notes of Meeting 3/2018, held on 11 July 2018, were endorsed as a true and accurate record by those members who had been present.

Action: Endorsed meeting notes to be uploaded to the Hazelwood Health Study website

4. Community Engagement Session in Morwell

The next Community Engagement Session is scheduled to take place on 22 August 2018 at the Morwell RSL Sub-Branch, 52 Elgin Street Morwell VIC 3840.

The CAC was presented with a revised program for the session that took into account feedback gathered at the previous committee meeting. The committee provided further feedback which improved the program for the event. The committee acknowledged the value in gathering RSVPs

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prior to the event but stressed the need to emphasise that this was not a prerequisite for attendance.

5. Dissemination of findings

5.1. Discussion on process for dissemination of findings

Following on from discussions held at the previous CAC meeting regarding the timing of release of findings, Dr Matthew Carroll reported to the committee that the matter had been raised with the DHHS. Following careful consideration and consultation, the DHHS indicated that all findings must be released to the public as early as possible. Where findings are expected to be included in academic articles, a rider will be added to the document saying that these are initial findings and that will be submitted to an independent peer review which may result in changes to analysis or interpretation.

The committee raised questions relating to the accessibility and security of the data, specifically, whether or not another research study can access the raw data that the Hazelwood Health Study is gathering. Dr Carroll explained that while we are willing to consider requests that make good use of the data, such requests would be subject to a rigorous ethics review, with applicants required to submit a project proposal outlining why their request should be considered. In addition, administrative health and other data provided to the study by third parties (such as hospital and ambulance data) is subject to different rules set by the relevant data custodians. At this stage, no formal requests to access HHS data or to recruit from the HHS subject pool have been received. The only information available for external researchers and others are the detailed public reports published on the HHS website.

5.2. Upcoming publications

Dr Matthew Carroll tabled a dissemination of findings table at the meeting and gave a brief overview of upcoming publications scheduled to be released in 2018.

6. Other Business

The committee was asked whether or not they would prefer meeting in another location. The committee agreed to continue to meet at the Monash Rural Health Clinical School, Latrobe Regional Hospital for the remainder of the year. The possibility of rotating the meetings between the offices of the organisational representatives was discussed, including hosting at least one session per year in Sale. Organisational representatives agreed to explore whether their sites would be able to host a meeting in 2019.

Action: Organisational representatives to see if their sites could host CAC meetings in 2019

7. Date next meeting

The next meeting will be held on Wednesday 10th October, 6:00pm – 8:00pm

Meeting closed at 7:30pm.

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